



Board of County Commissioners Agenda Request

4c
Agenda Item #

Requested Meeting Date: December 22, 2020

Title of Item: 2020 Reserve Requests

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input type="checkbox"/> Approve/Deny Motion <input checked="" type="checkbox"/> Adopt Resolution (attach draft) <small>*provide copy of hearing notice that was published</small>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert		Department: Administration
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed:
Summary of Issue: Each year the Board of Commissioners considers staff requests to reserve unspent funds for specific purposes in the next fiscal year. 2020 reserve resolution is attached.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve 2020 reserve requests.		
Financial Impact: Is there a cost associated with this request? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No What is the total cost, with tax and shipping? \$ Is this budgeted? <input type="checkbox"/> Yes <input type="checkbox"/> No Please Explain:		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 22, 2020

By Commissioner: XXXX

20201222-xxx

2020 Reserve Funds

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following amounts be place in reserve funds for fiscal year end 2020:

2020 Reserve Requests

Department	Current Reserve Balance	2020 Reserve Request
	Purpose	
Administration - Training/Education	\$ 9,000.00	LEAN Trainer Training
Assessor - 6231	\$	2,800.00 Approved Step Increases
Attorney-Murder Trial	\$ 10,000.00	Trial Expenses
Auditor - 6625	\$	3,000.00 Computer Replacements
Buildings - Capital	\$ 125,091.00	65,000.00 Courthouse Steps Repair
Central Services	\$ 30,878.34	Scanning
Central Services - Service/Labor/Contracts	\$ 9,610.00	20,000.00 IFS Upgrade/IT & Attorney Furniture
Community Corrections	\$ 1,419.12	Baker Foundation donation
Community Corrections	\$	4,500.00 Computer Replacements
Court Administration - Attorney Services	\$ 11,151.60	30,000.00 Court-Appointed Attorneys
Court Administration - Office Equipment	\$	3,000.00 Technology Equipment
Elections-Voting Equipment	\$ 150,000.00	Election Equipment/Expenses
Extension - 4-H	\$	21,471.00 Intern
FBL Vehicle	\$ 17,500.00	Vehicle Replacement
Human Resources - Staff Development/Training	\$ 5,000.00	Staff Training
IT - AS 400 Computer & Office Equipment -6625	\$ 53,005.09	27,000.00 Networking Storage/3 Servers
IT - Staff Training	\$ 15,718.00	County-Wide Training
Maintenance - Equipment	\$ 4,900.00	Cleaning Equipment & Laptop
Maintenance - Service/Labor/Contracts	\$ 10,994.85	Facilities Planning & Service Contract
Sheriff - Canine Replacement	\$ 10,000.00	K-9 Replacement
Sheriff - Radios	\$ 18,000.00	Portable radios
Sheriff - STS	\$ 10,000.00	10,000.00 STS Van
Sheriff-Buildings & Structures	\$ 60,000.00	30,000.00 Future Capital Repairs
Sheriff-Enforcement	\$ 56,657.10	71,200.00 Squad Cars
Sheriff-Forfeiture	\$ 23,910.53	
Sheriff-Search & Rescue	\$ 7,121.41	Equipment/Training
Sheriff-Snowmobile	\$ 4,000.00	Snowmobile
Sheriff-Technology	\$ 48,050.39	Technology Equipment
Tourism Fund	\$ 2,000.00	Walleye Tank Project
Treasurer - Equipment	\$ 4,673.82	1,100.00 Scanner & Teller pedestals
Veterans Service Officer	\$	12,259.64 MNDVA Grant/Donations for Vets
GENERAL FUND TOTAL	\$ 698,681.25	\$ 301,330.64

Health & Human Services

BLDG Account \$ 90,000.00 \$ 70,000.00 Roof Replacement & Future
Building Renovations

GRAND TOTAL \$ 779,681.25 \$ 371,330.64

**Current reserve balances are requested to transfer to fiscal year 2021.

Commissioner xxxx moved for adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT All Members Voting

STATE OF MINNESOTA}
COUNTY OF AITKIN}

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 22nd day of December, 2020 and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 22nd day of December, 2020

Jessica Seibert
County Administrator